

WORK HISTORY:
PLEASE LIST YOUR EMPLOYERS FROM LAST 10 YEARS

CURRENT/LAST EMPLOYER _____		JOB TITLE _____	
DATES OF EMPLOYMENT: FROM _____ / _____ / _____		TO _____ / _____ / _____	
EMPLOYER ADDRESS _____		CITY / STATE / ZIP _____	
STREET ADDRESS (SUITE NO.)			
SUPERVISOR _____		TELEPHONE# _____	
NAME & TITLE			
REASON FOR LEAVING _____		SALARY _____	

PREVIOUS / EMPLOYER _____		JOB TITLE _____	
DATES OF EMPLOYMENT: FROM _____ / _____ / _____		TO _____ / _____ / _____	
EMPLOYER ADDRESS _____		CITY / STATE / ZIP _____	
STREET ADDRESS (SUITE NO.)			
SUPERVISOR _____		TELEPHONE# _____	
NAME & TITLE			
REASON FOR LEAVING _____		SALARY _____	

PREVIOUS / EMPLOYER _____		JOB TITLE _____	
DATES OF EMPLOYMENT: FROM _____ / _____ / _____		TO _____ / _____ / _____	
EMPLOYER ADDRESS _____		CITY / STATE / ZIP _____	
STREET ADDRESS (SUITE NO.)			
SUPERVISOR _____		TELEPHONE# _____	
NAME & TITLE			
REASON FOR LEAVING _____		SALARY _____	

PREVIOUS / EMPLOYER _____		JOB TITLE _____	
DATES OF EMPLOYMENT: FROM _____ / _____ / _____		TO _____ / _____ / _____	
EMPLOYER ADDRESS _____		CITY / STATE / ZIP _____	
STREET ADDRESS (SUITE NO.)			
SUPERVISOR _____		TELEPHONE# _____	
NAME & TITLE			
REASON FOR LEAVING _____		SALARY _____	

(next page)

REFERENCES: PLEASE LIST TWO PROFESSIONAL AND ONE PERSONAL

_____	RELATIONSHIP _____	YEARS KNOWN _____
NAME / TITLE _____		
ADDRESS _____		
STREET ADDRESS (SUITE NO.) _____	CITY / STATE / ZIP _____	
DAYTIME PHONE _____	FAX _____	EMAIL _____

_____	RELATIONSHIP _____	YEARS KNOWN _____
NAME / TITLE _____		
ADDRESS _____		
STREET ADDRESS (SUITE NO.) _____	CITY / STATE / ZIP _____	
DAYTIME PHONE _____	FAX _____	EMAIL _____

_____	RELATIONSHIP _____	YEARS KNOWN _____
NAME / TITLE _____		
ADDRESS _____		
STREET ADDRESS (SUITE NO.) _____	CITY / STATE / ZIP _____	
DAYTIME PHONE _____	FAX _____	EMAIL _____

APTITUDE

HOW MUCH IS A 20% GRATUITY ON \$55.00? _____ HOW MUCH IS A 5% SERVICE FEE ON \$65.00? _____
486×23= _____ 228+17+113= _____ 1296÷16= _____

PLEASE RATE ABILITIES BELOW ON A SCALE FROM 1 TO 10

COMPUTER SKILLS:

MICROSOFT® APPLICATIONS: WORD _____ POWERPOINT _____ EXCEL _____ OUTLOOK _____

OTHER SKILLS:

CUSTOMER SERVICE _____ RESOURCEFULNESS _____ COMMON SENSE _____ PROMPTNESS _____

PLEASE READ CAREFULLY BEFORE SIGNING THIS APPLICATION

I certify that the information contained in this application is correct to the best of my knowledge and any misrepresentation is grounds for dismissal.

This application authorizes LEADER to contact references, past and current employers, to conduct background checks, fingerprinting, obtain motor vehicle reports, driver's alcohol and controlled substances history; and safety performance history to be used only for purposes of for hiring decisions. I understand that there will be a probationary period of 90 days at the beginning of my employment and that I will have to complete a confidentiality agreement with respect to this position.

Signature: _____ Date _____